

First BLT training:

Norms (what are our expectations; what are theirs?)

How to create outcomes, agenda, meeting notes

Documentation to show growth in five components. Take existing form

that they completed at the summer institute; do more work on it.

ie. Indicators of shared leadership (ie. checklist):
explain? evidence.

Overall goal for participating schools in Year 2:

Instructional staff (paraprofessionals, teachers, principals) create a professional learning community within their school. There are five components of a professional learning community, according to Hord.

Year 2 outcomes:

Principals share responsibility for conducting building-level

meetings, as appropriate.

Scheduled meetings have outcomes, agendas and documented proceedings.

Groups begin to grow as collaborative teams that work and learn

together (team development inventory?): Let evaluators select

or create this?

Minimum criteria for receiving the incentive award in Year 2:

Attendance:

BLT members: Attend all four BLT trainings and participate in all four scheduled in-service presentations at the building level. Submit meeting outcomes, agendas and participation lists to field representatives.

BLT training: norming activities built into first training? Set expectations for participation.

Have these expectations on reflection sheet they

have to complete at the end of each semester.

CWG's: Attend all four in-service presentations conducted by

BLT and implement strategies learned.

Submit outcomes, agendas and participation lists for other CWG meetings that may be scheduled.

As a CWG, complete self-reflection at the end of each semester (Can evaluators design this

piece

for us?)

Each team does a self-assessment at the end of the

semester/year targeting questions: What progress did you make on learning communities components?

(instrument based on five components of effective learning communities).

Possible questions:

What goals did you work on and what actions did you take as a team?

What has your collaborative work group done to assure that all participants are actively engaged and contributing members of the group?

Ask technical assistance team? Has someone else already established quality criteria?

Collaborative Work Groups: What ideas am I going to take and try in my classroom?